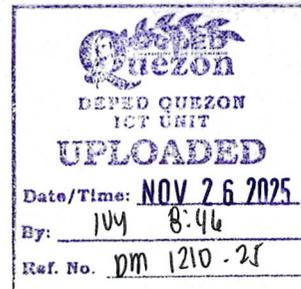




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



25 November 2025

DIVISION MEMORANDUM
 DM No. 1210, s. 2025

**UPDATED OFFICIAL DESIGNATION OF ALTERNATE SIGNATORIES
 FOR ADMINISTRATIVE OFFICER V, INFORMATION
 AND TECHNOLOGY OFFICER (ITO) AND LEGAL
 OFFICER III OF DEPED QUEZON PROVINCE**

To: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 School Heads
 All Others Concerned

1. In reference to Division Memorandum No. 465 s.2025 titled “Official Designation of Alternate Signatories for DepEd Quezon Province Offices”, this Office announces the updated alternate signatories for Administrative Officer V, Information and Technology Officer and Legal Officer III in this division to act on behalf of their respective offices in the event of official travel, business engagements or approved leave, to wit:

OFFICE	HEAD OF OFFICE/CHIEFS/SECTION HEADS	ALTERNATE SIGNATORIES
Administration	Maria Dolores D. Atienza	1. Roselyn Q. Golfo 2. Rexcia Maria Baldeo 3. Wennie O. Gaela
Information and Technology Office	Wilbert B. Porteza	1. Roselyn Q. Golfo 2. Nicko Quindoza
Legal Office	Rexcia Maria B. Baldeo	1. Aris S. Barrago 2. Carleen D. Aguila 3. Maria Dolores D. Atienza

DEPEDQUEZON-TM-SDS-04-09-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,



DepEdTayoQuezon



www.depedquezon.com.p



quezon@deped.gov.ph



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2. All other details stipulated in the previous Memorandum shall remain in effect.
3. For immediate dissemination and implementation.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

asds1sw 11/25/2025

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